MYRTLE BEACH POLICE DEPARTMENT

ADMINISTRATIVE REGULATIONS AND OPERATING PROCEDURES

Subject: Disaster Response & Recovery Plan	***Number: 107-E***
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Rescinds: 107	***Dated: 05-01-2000***
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107-B	***01-17-2005***
107-C	***07-20-2012***
107-D	***07-15-2015***

Approved By:

I. PURPOSE

To provide guidance to the Department in the preparation for and response to a major disaster such as a hurricane. Not every possible contingency for such a catastrophic event can be anticipated, but this plan attempts to consider the experiences of our own agency and others when dealing with hurricanes, floods, major fires, etc., in formulating a coordinated plan of action. The Department has also adopted the Myrtle Beach Emergency Operations Plan, as amended, provided by COMB Emergency Management.

II. AUTHORITY AND RESPONSIBILITY

Authority and responsibility for disaster operations are provided by State statute, County and City ordinances, and County and City emergency plans. The City of Myrtle Beach Emergency Operations Plan assigns the following duties to the Chief of Police:

A. Appoint on-scene Incident Commanders using the Incident Command System (ICS).

B. Provide law enforcement services;

C. Carry out traffic evacuation management with the assistance of the S.C. Highway Patrol, the Myrtle Beach Public Works Department,

the Horry County Police Department and Sheriff's Office, and respective emergency management agencies;

D. Support the M.B. Public Works Department with transportation;

E. Support the M.B. IT Department with communications;

F. Provide Animal Emergency Response;

G. Support M.B. Construction Services with damage assessment;

H. Lead the Reentry Process.

III. PROCEDURE

Hurricane and Tropical Storm Threat: Whenever a named tropical storm forms in the Western Atlantic Ocean, the Caribbean Sea or the Gulf of Mexico, the Department shall begin preparations for disaster response and recovery operations.

The Chief of Police shall convene a meeting of the Command Staff to receive an updated weather forecast of the potential threat posed by the storm to the City of Myrtle Beach and to review the responsibilities of each member of the Command Staff for response and recovery preparations. Each member of the Command Staff shall promptly ensure that pertinent information is relayed to his/her subordinates.

The Chief of Police shall contact the Assistant City Manager to discuss preparations that require interdepartmental cooperation. Each member of the Command Staff shall contact those other City departments that he/she normally works with to advise them that additional demands for service may be forthcoming because of storm-related preparations.

A. SUPPORT SERVICES DIVISION

The Support Services Captain shall ensure that all necessary facilities, vehicles, equipment and supplies are ready for use under severe weather conditions. These responsibilities include but are not limited to:

1. Make advance arrangements with Building & Maintenance to secure windows and doors at the Law Enforcement Center. See attached.

2. Make arrangements to have the emergency generators tested under load and to have an adequate fuel supply;

3. Ensure that the Uninterruptible Power Supply (UPS) for Dispatch is operational.

4. Ensure backup portable generators from City Services are available.

5. Make arrangements with Vehicle Maintenance to have the to have all Support Services vehicles operational if needed for emergency deployment;

6. Conduct an inventory of all critical equipment and supplies, such as batteries, flares, rain gear, etc., and make sure adequate quantities of each are readily available.

7. Review assignments and work schedules with all Support Services Division personnel, verifying that current contact information for each employee is on file in RMS.

8. Ensure that all files, computer equipment, and other vulnerable items in the Support Services Division can be quickly secured for severe weather conditions.

9. Ensure the Detention Staff are following guidelines and procedures outlined in SOP's and SCDOC Standards.

10. Ensure necessary food, drink, and ice supplies have been ordered, or arrangements have been made with other departments within the City.

11. Radio Equipment

    a. Ensure that all radio equipment is prepared for emergency operations.

    b. Ensure that the maximum number of spare radios and spare batteries are available if needed for emergency operations.

    c. In case of failure of the radio System, immediately follow the procedures in MBPD 505.

12. Review emergency communications procedures in the event of the failure of the radio system, telephone services, or computers.

13. Ensure that all updated employee contact information from other divisions is available in RMS in the event of a recall.

14. Ensure that all preparations have been made to quickly set up a backup communications center.

15. Ensure that radio repair technicians will be immediately available during and immediately after severe weather conditions.

16. Building Maintenance

    a. Remove all movable objects from around the building.

    b. Check for security of all doors and windows.

    c. Ensure that all metal storm shutters are ready to be installed.

    d. Ensure that all items near vulnerable areas are moved and secured.

17. Division Assignments and Necessary Information

    a. Ensure that each Detention Supervisor has an updated list of all personnel and how they can be reached.

    b. Ensure that each Detention Supervisor has an updated copy of the work schedule.

    c. Ensure that each employee of the Support Services Division has access to a copy of the Disaster Response and Recovery Plan.

    d. A copy will be made readily available for each officer.

18. Food Service and Ice Supplies

    a. Ensure Purchasing has placed orders for the necessary amounts of food and drink.

b. Ensure Purchasing will deliver ice boxes, coolers, and ice.

c. Ensure arrangements have been made with other Departments within the City, or we will proceed with the above.

19. Generator – the generators are under maintenance contracts and are tested monthly. The fuel level should be checked during these preparations.

B. INVESTIGATIONS DIVISION

The Investigations Division Captain shall assign a sufficient number of Detectives to handle major crimes during emergency operations. Additional responsibilities include but are not limited to:

1. Review assignments and work schedules with all Investigative Division personnel.

2. Verify that current contact information for each employee is on file in RMS.

3. Review major crime procedures with all affected personnel.

4. Ensure that all files, computer equipment, and other vulnerable items in the Investigations Division can be quickly secured in the event severe weather conditions materialize.

5. Investigations Division personnel may be assigned to the Patrol and/or Special Operations Division Captains for deployment as needed.

6. A minimum of two Investigations Division personnel will be assigned to provide security at the city employee shelter at HGTC-Conway Campus. The Division Captain or his/her designee will be responsible for preparing a work schedule to accommodate this need. Personnel will be prepared to remain at the site until such time as it is deactivated. They should pack their assigned vehicles with the required clothing and personal hygiene items that they will need during such an assignment. Personnel can expect to work 12-hour shifts. Any deviation from the 12-hour shift will be pre-approved by the Division Captain or his/her designee.

7. Coordinate the assignment of Division personnel to assist with re-entry posts as outlined in the section entitled "Post Storm Re-entry Plan".

8. Prepare to implement the City of Myrtle Beach Re-Entry Procedures:

    a. Following a declaration by the Governor and/or local government authority of a State of Emergency for the City of Myrtle Beach, entry will be controlled and regulated by members of State and local law enforcement augmented by the National Guard. The circumstances will dictate entry guidelines. Assigned members of the Myrtle Beach Police Department Investigative Division will act as liaison representatives at the points of entry and facilitate the entry of City employees (essential personnel) and other approved recovery personnel working within the guidelines established by the State Emergency Management Plan and in conjunction with County and local agreements. Department representatives will communicate with the County EOC and City EOC to facilitate the prompt response of essential personnel to the recovery effort. Once entry is allowed into the City, certain restrictions and prohibitions will be established by the emergency powers afforded to Council and the Mayor. They will be enforced by the Police Department until withdrawn.

    b. Immediately after the Mayor declares that people may re-enter our city, the Police Department's Investigations Division is responsible for setting up re-entry checkpoints in accordance with Horry County re-entry procedures.

    c. The Police Department has budgeted for and stores many items needed to supply the re-entry points. Certain bulk items may be stored with other City Divisions and will need to be transported to re-entry points. Examples may include traffic cones, barricades, etc.

    d. The Police Department's Investigations Division will coordinate with Public Works, the Street Department, or other City Services before the re-entry order to ensure that these items are brought to re-entry points in advance of the implementation.

C. PATROL AND SPECIAL OPERATIONS DIVISIONS

The Patrol and Special Operations Division Captains shall ensure that all preparations have been made for field operations if severe weather conditions materialize. These responsibilities include but are not limited to:

1. Review assignments and work schedules with all Division personnel.

2. Verify that the current contact information for each employee is updated in RMS.

3. Ensure that all files, computer equipment, and other vulnerable items can be quickly secured in the event severe weather conditions materialize.

4. Review recall, evacuation notification, and traffic control plans with all Division employees.

5. The Special Operations Captain will prepare the Substation and Special Operations Buildings for emergency conditions.

6. The Special Operations Captain will ensure barricades and message boards are positioned at the following locations:

    a. 4 barricades at US 17 Bypass on northbound ramp leading to Harrelson Blvd.

    b. 4 barricades at US 17 Bypass on southbound ramp leading to Harrelson Blvd.

    c. 4 barricades at Seaboard & US 501

    d. 4 barricades at Seaboard & Mr. Joe White Avenue

    e. 4 barricades at Oak Street & Mr. Joe White Avenue (southbound lanes South of Mr. Joe White Avenue)

    f. 4 barricades at 21st Avenue North & Oak Street (southbound lanes of Oak Street South of 21st Avenue North)

    g. 4 barricades at 21st Avenue North & Robert Grissom Parkway

h. 4 barricades at 29th Avenue North & Robert Grissom Parkway

i. 4 barricades at 38th Avenue North & Robert Grissom Parkway

j. 4 barricades at 48th Avenue North & Robert Grissom Parkway

7. The Special Operations Captain will ensure message boards are positioned at the following locations:

   a. South – Message board to be placed at South City Limits near Myrtle Beach State Park:

      USE FARROW PARKWAY EVACUATION ROUTE TO 17 BYPASS & SC 544

   b. North – Message board to be placed at 17 Business & 17 Bypass merger at North City Limits:

      NORTHBOUND TRAFFIC TO SC 22 WEST-US 501 NORTH-CONWAY

   c. US 17 Bypass North of 29th Avenue North (facing south)

      NORTHBOUND TRAFFIC TO SC 22 WEST-US 501 NORTH-CONWAY

   d. US 17 Bypass North of 29th Avenue North (facing north)

      SOUTHBOUND TRAFFIC USE SC 544 TO US 501-CONWAY

D. ADMINISTRATIVE AND STRATEGIC PLANNING DIVISIONS

The Administrative and Strategic Planning Division Captains shall ensure that all preparations have been made for field operations in the event severe weather conditions materialize. These responsibilities include but are not limited to:

1. Review assignments and work schedules with all Division personnel.

2. Verify that current contact information for each employee is on file in RMS.

3. Ensure that all files, computer equipment, and other vulnerable items in the Division can be quickly secured in the event severe weather conditions materialize.

4. Review recall, evacuation notification, and traffic control plans with all Division employees.

5. Coordinate with the other Division Captains to prepare the Police Department Annex for emergency conditions, including vehicle storage, equipment, and personnel.

6. The Administrative Captain will prepare the Annex Building:

    a. Remove and secure all loose objects from around the building.

    b. Check the security of all doors and windows.

    c. Ensure all metal storm shutters are ready to be installed or have been installed.

    d. Ensure that all items near vulnerable areas are moved and secured.

    e. Secure all electronic devices, including computers and screens.

E. SUPERVISORY STAFF

All Supervisory Staff shall ensure that their subordinates are prepared for operations in the event of a weather emergency or other natural or man-made disaster. These responsibilities include but are not limited to;

1. Verify that the contact information and home address for each subordinate are updated in RMS;

2. Brief all subordinates on how to prepare themselves, their families, and their homes for hurricane/tropical storm conditions.

3. Ensure that each subordinate has a plan for where their household members and pets will evacuate.

4. Reviewing applicable aspects of the Disaster Response and Recovery Plan with all subordinates.

5. Inspect all issued uniforms, equipment, and supplies of each subordinate and arrange for immediate repair or replacement through the Property & Evidence Section as needed.

F. ALL PERSONNEL

All employees shall ensure that they are available and prepared to perform their assigned duties in the event of a weather emergency or other disaster. These responsibilities include but are not limited to:

1. Ensure proper and reliable arrangements have been made for securing their homes and evacuating their families, if required.

2. Ensure all issued uniforms, equipment and supplies are available and operational.

3. Become familiar with all relevant sections of the Disaster Response and Recovery Plan.

4. Maintain a ready state in the event of recall and extended duty if circumstances require.

G. REQUESTS FOR OUT-OF-TOWN TRAVEL DURING HURRICANE SEASON

1. Although an employee's Division Captain may authorize one or more absent employees to be exempt from such a recall, each situation will be considered on a case-by-case basis, and this does not exempt the employee from calling in and touching base with his/her supervisor as outlined elsewhere in this regulation.

2. Because of the potential for our area of the country to experience some type of weather-related emergency during the annual hurricane season, each supervisor is required to consider the Department's need to keep personnel close at hand during this time.

3. Supervisors should limit the number of personnel who will be planning to be out of town during the Atlantic Hurricane Season or otherwise limit their approval for such leave and training opportunities that are being requested during this time of year.

4. For those circumstances where a supervisor believes that the employee who is requesting an absence has a rare travel opportunity and it may impact the Department's ability to staff a weather event, that supervisor will forward the request to their Division Captain for approval. If approved, the employee is exempt from mandatory recall.

IV. ALERT STATUS

A. The Chief of Police shall, following consultation with City Management and Emergency Management, determine when the Department will be placed into an Alert Status. The Division Captains shall be responsible for notifying personnel assigned to their divisions of the alert level. There are two emergency alert levels:

1. Alert Level Two – An Alert Level Two is a partial mobilization of off-duty personnel accomplished by calling part or the entire next scheduled shift to duty early and/or by holding part or the entire current shift over beyond the end of the scheduled duty hours.

2. Alert Level One -- An Alert Level One is a total mobilization of the department's resources on a twelve-hour shift basis. All holidays, days off, and vacation leaves are automatically canceled for the duration of the Alert Level One unless the employee has received an exemption from recall.

B. Hurricane Watch - When a hurricane watch is issued for the Grand Strand area, the Department shall initiate preparations for disaster response and recovery operations.

1. The Chief of Police shall convene a meeting of the Command Staff to receive an updated weather forecast of the potential threat posed by the storm to the City of Myrtle Beach, to report on the status of the Department's preparations, and to review the responsibilities of each member of the Command Staff for response and recovery operations.

2. The Chief of Police will advise the Command Staff of the alert level the Department is operating under and may order all training, out-of-town travel, and voluntary leaves cancelled, depending on the circumstances. Each member of the Command Staff shall promptly ensure that pertinent information is relayed to his/her subordinates.

3. All Supervisory Staff shall brief their subordinates on the weather forecast and the status of preparations. They shall review with their subordinates the applicable portions of the recall, evacuation, traffic control, and shelter security plans. They shall also review with their subordinates any changes from the normal departmental or divisional operations that may result from emergency operations.

4. All training, out-of-town travel, and voluntary leaves may be canceled for the duration of the emergency. All employees who are already attending training, are out of town, or on leave may be recalled to duty.

5. In evaluating the need to recall all personnel who are out of town, the following circumstances will be considered as the Chief makes that decision:

    a. The level of the threat;

    b. The potential for damage;

    c. The crucial manpower needs to address the emergency immediately following its occurrence;

    d. The long-term recovery assessment and related issues.

6. All employees who are in training, out of town, or on voluntary leave shall be responsible for monitoring weather developments in the Myrtle Beach area, and they will promptly contact their immediate supervisor upon learning that a hurricane watch or warning has been issued for the Grand Strand area.

7. All extra-duty assignments or secondary employment may be canceled for the duration of the emergency, at the direction of the Chief of Police and in coordination with the Administrative Captain.

C. Hurricane Warning - When a hurricane warning is issued for the Grand Strand, all preparations should be completed, and all emergency plans should be implemented.

    1. The Chief of Police should maintain regular contact with the Command Staff to deliver and receive updates throughout the emergency.

2. All Command Staff personnel should report to their assigned duty posts.

3. All operational personnel shall be deployed to their various assignments. Supervisory staff will provide briefings and written task orders for each specific duty.

4. The traffic control plan shall be implemented as needed and shall be fully implemented upon notification of a mandatory evacuation.

5. The evacuation notification plan shall be implemented if ordered.

D. Rapid Recall - In the event of a tornado or other disaster that strikes without advanced warning, the Myrtle Beach Police Department must be prepared to respond quickly, making the greatest use of available personnel and other resources.

    1. Upon determining that the emergency requires additional personnel beyond those on duty at the time, the ranking officer on duty shall be the Incident Commander (IC) and shall notify the Chief of Police of the need for an immediate recall. The IC will supply the following information:

        a. Type of emergency and its location;

        b. Number of casualties, if any, including type and severity of injuries;

        c. Number of citizens in danger and if evacuation is recommended;

        d. Traffic and crowd control requirements;

        e. Additional personnel needed to control the situation;

        f. Estimated duration of the emergency.

    2. The Chief of Police or his/her designee will notify the Assistant City Manager and/or the COMB Emergency Manager of any emergencies that require assistance from other City departments.

    3. The IC will then utilize available staff to initiate recall procedures. A log will be kept of each contact attempted and

made. At the time of notification, the following information will be provided to the personnel being recalled:

a. Where they should report;

b. To whom they should report;

c. Type of uniform required; and

d. Estimated duration of assignment.

4. When notified of an emergency recall, all personnel will bring with them all issued equipment. Upon arrival at the assembly area, personnel will be issued any supplemental equipment required to complete the assignment.

5. Upon learning of a major emergency that is likely to result in a recall of personnel, all off-duty employees shall contact the Department to see if they will be required for duty and will provide their location and a phone number where they can be reached.

V. GENERAL OPERATIONS

A. Order to Halt Operations - When weather reports indicate sustained winds in the immediate area have reached or exceeded 55 m.p.h. or when personal observation and reports from Field Supervisors indicate weather conditions have become exceedingly hazardous, the Chief of Police or his/her designee shall order all field operations to halt and shall direct all personnel to report to their assigned shelters. All employees will be advised of their shelter location at the beginning of each duty shift during the event. All personnel will take shelter immediately, and no units will respond to any calls for service or undertake any field operations until the storm has passed and the Chief of Police or his/her designee has ordered the resumption of field operations.

1. All personnel will report to their assigned shelter location with their vehicles. Shelter locations are:

a. Inside Convention Center Exhibition Hall

b. Police Department Annex

c. Market Common Parking Garage

d. Fire Station #2 – 5338 North Kings Highway or

e. Fire Station #5 – 804 79th Avenue North

2. The Communications Center shall conduct a mandatory roll call of all units when the order to cease field operations is given and shall document the responses received. A log will also be maintained in the Communications Center showing where each unit has signed off and is out of service.

B. Recovery - After the storm has passed, when sustained winds are determined to be less than 55 m.p.h., and weather conditions have returned to acceptable risk levels, the Chief of Police or his/her designee shall order the resumption of field operations.

1. The Communications Center shall conduct a mandatory roll call of all personnel by whatever means of communication are available (radio, landline, cellular phone, etc.). If all communications are out, supervisors should try to contact all of their subordinates in person. All employees are required to make every effort to contact the Department if they have not been able to respond to the roll call.

2. The Communications Center shall maintain a log of the responses received to the mandatory roll call upon resumption of operations. Supervisors shall report the name of each employee that they have accounted for to the Communications Center.

3. The shift Supervisors shall assign a team of officers to search for any personnel who are not accounted for. BOLO information concerning these unaccounted-for personnel shall be distributed to all units. The Communications Center shall be notified and shall record each employee subsequently located.

C. Order Maintenance - The Patrol and Special Operations Supervisors shall immediately assign teams of officers to respond to urgent calls for service and to patrol for people who may need emergency assistance, using whatever means of transportation are available. Special teams should be assigned to respond to reports of looting.

D. Traffic Control – The Patrol and Special Operations Supervisors shall work with the Police Command Post to organize teams of officers for traffic control at major intersections.

E. Security - The Patrol and Special Operations Supervisors shall work with the Police Command Post to organize teams of officers for security at key locations throughout the City.

F. Discontinuing Alert Level One - As soon as sufficient outside resources are available and conditions have been stabilized, the Chief of Police or his/her designee shall order the 12-hour platoon system discontinued and normal work schedules resumed, including regular days off. Whenever possible, brief leaves from duty should be authorized for personnel whose families and homes have suffered as a result of the storm.

1. The Support Services Captain shall coordinate the inspection of all facilities and equipment for storm damage and shall work with Building Maintenance to prioritize needed repairs.

2. The Support Services Captain shall work with the radio vendors to prioritize repair and replacement of damaged communications equipment.

G. EOC Assignments

1. Horry County EOC: Special Operations Lieutenant (EOO) and Strategic Planning Lieutenant

2. City EOC: Strategic Planning Captain and Administrative Lieutenant.

H. Modification of Plan - The Department recognizes that every contingency of an emergency cannot be foreseen. Modifications of the Emergency Alert, Recall, and Deployment Plans during the emergency may be necessary to accomplish the Department's mission under rapidly changing circumstances. However, the potential consequences of any modifications on the coordinated efforts of the Department must be carefully considered.

I. After-Action Report - Within 10 days of the completion of an event requiring implementation of the Emergency Alert, Recall and Deployment Plan, an after-action report shall be prepared by the EOO and submitted to the Chief of Police for review and approval.

VI. TRAFFIC CONTROL

A. Traffic Control Locations - The City of Myrtle Beach Emergency Operations Plan identifies MBPD as the lead agency for traffic management during an emergency. The following is a list of the

suggested traffic control posts that should be established during an emergency, along with the number of personnel for each 12-hour period:

1.	US 17 Business & S Ocean Blvd / Farrow Pwky.	4
2.	US 17 Bypass & SC 707	4
3.	US 17 Business & 3rd Ave S	2
4.	Hwy 15 & 3rd Ave S	1
5.	US 501 & 3rd Ave S	2
6.	US 501 & Robert Grissom Pkwy	2
7.	US 501 & Seaboard Street	2
8.	US 17 Business & US 501 (Main Street)	2
9.	US 501 & Oak St	1
10.	US 501 & Broadway	2
11.	US 17 Business & Mr. Joe White Ave	2
12.	US 17 Bypass & Mr. Joe White Ave	2
13.	US 17 Business & 21st Avenue North	2
14.	21st Avenue North & Oak Street	1
15.	21st Avenue North & US 17 Bypass	2
16.	29th Ave N & US 17 Bypass	2
17.	US 17 Business & 38th Ave N	2
18.	38th Ave N & Oak St	2
19.	38th Ave N & US 17 Bypass	2
20.	48th Ave N & Robert Grissom Pkwy	2
21.	48th Ave N 7 US 17 Bypass	2
22.	62nd Ave N & US 17 Bypass	1
23.	79th Ave N & US 17 Bypass	1
24.	US 17 Business & US 17 Bypass (North city limits)	2
25.	Harrelson Overpass/City Limits	3
26.	Hwy 501/US 17 Bypass	3

B. Traffic Control Plans - Task orders have been prepared for each of the above-mentioned locations and will be distributed in the event of an evacuation order.

There may come a time when all traffic control units will be ordered to secure their posts and take shelter. Personnel shall go to their pre-assigned location as covered in the Order to Halt Operations section.

VII. EVACUATION PROCEDURES

A. Evacuation Orders - Evacuation orders may only be issued by the Governor. Upon the issuance of an evacuation order, the Myrtle Beach Police Department will implement its evacuation plan.

An adult may elect to disobey a mandatory evacuation order provided that lawful orders to disperse, or orders to vacate all public spaces and areas, and orders to retreat or return to their place of domicile or business are obeyed, so that orderly and efficient evacuation can be accomplished without disruption or diversion. People who choose to remain shall remain within the boundaries or premises of their domiciles or business during the time of evacuation or emergency. It shall be unlawful to interfere with evacuation orders by conduct outside the boundary of a person's domicile or place of business.

B. The Department, within the limits of its resources, will attempt to make a general notification to the public when an evacuation order is issued. However, individual, door-to-door notifications may not be possible. Notification methods can include but are not limited to vehicle-based public address, social media, and news releases.

C. Announcement - Officers alerting citizens of the evacuation order should announce: "A mandatory evacuation has been declared. Please leave the area."

D. Evacuation Routes – The designated evacuation routes for the City of Myrtle Beach are as follows:

1. All people located South of Mr. Joe White Avenue and North of Myrtle Beach International Airport will evacuate via US 501 North.
2. All people located South of Myrtle Beach International Airport through Surfside will evacuate via SC 544.

3. All people located North of Mr. Joe White Avenue will evacuate via US 17 Bypass North to SC 22 West.

E. Residents Needing Assistance - Officers will not assist people in evacuation from their homes. Any requests for assistance should be forwarded to the Fire Department. If the Fire Department requests Police assistance, the Operations Commander of the Myrtle Beach Police Department in the Emergency Operations Center/Police Command Post will evaluate and assign personnel based on the situation.

F. Arrests - Because of the limited facilities that will be available, officers should use great discretion in making physical arrests in any situation. Officers shall notify their supervisor when making any physical arrest.

G. Citizen Inquiries - Officers should make themselves familiar with local Red Cross shelters and the Traffic Control Plan so they can respond to citizen inquiries.

H. Notification Log - Upon completing the notification of each area or mobile home park, the officer shall notify the Communications Center, which will maintain a log of areas where notification has been made.

VIII. EVACUATION ZONES

For locations within the city limits of Myrtle Beach, the following zones apply:

A. Zone A – All areas east of US Business 17 (Kings Hwy.)

B. Zone B – All areas east of US 17 Bypass that are not included in Zones A or C.

C. Zone C – All areas south of Myrtle Beach International Airport and west of US Business 17 (Kings Hwy.).

All other areas within the city limits are outside of the evacuation zones.

IX. COMMUNICATION PROCEDURES

A. When a Weather Alert is issued, the Communications Section will be notified by the National Warning System (NAWAS) line, the National Weather Service Teletype, or by phone from the Horry County Emergency Operations Center.

B. Recall Procedures - When an alert and recall is ordered by the Chief of Police, each Division Captain shall be responsible for notifying the personnel assigned to their Division by using their Chain of Command.

All personnel responding to a recall situation shall sign on the radio and notify the Communications Center that they are available for service.

C. Radio Group and Dispatching Assignments

1. As soon as sufficient personnel are available, the Communications Supervisor shall assign individual radio groups and dispatchers for the following functions:

    a. Patrol

b. Special Operations

c. Traffic Control Posts

d. Any other operation as determined by Division Captains in conjunction with the Communications Supervisor.

2. Tactical radio groups without dispatchers shall be assigned for shelter security operations and any other function requiring extensive unit-to-unit transmission.

D. Post Storm Communications - Communication capabilities following the storm will be determined by the extent of damage to radio and telephone equipment. Staff will develop or select options based on the circumstances existing in the aftermath of the disaster. The following options currently exist or are being considered:

1. Continuing normal operations (trunked system);

2. Use of statewide mutual aid frequency;

3. Use of Talk Around channel;

4. Use of cellular phones.

X. TASK ORDERS FOR EVACUATION POSITIONS DETAILS

A. US 17 Business & S. Ocean Blvd / Farrow Parkway

Northbound, westbound, and southbound traffic will be directed west.

B. US 17 Bypass & SC 707

No eastbound traffic will be allowed to enter Farrow Parkway. All traffic traveling eastbound on SC707 will be directed south onto US 17 Bypass. Traffic southbound will either continue south on US 17 Bypass or west on SC 707. Northbound traffic will be directed north and west until determined to stop northbound traffic.

C. US 17 Bypass and Harrelson Blvd.

Harrelson Blvd. is not an evacuation route and the purpose of this position is to enhance flow of traffic in the evacuation routes. The ramps from 17 Bypass onto Harrelson will be blocked and no traffic will be allowed to exit from 17 Bypass onto Harrelson. Traffic traveling

west on Harrelson Blvd will continue west; traffic traveling east on Harrelson will be directed south onto US 17 Bypass.

D. US 17 Business & 3rd Avenue South

All traffic will be directed West onto 3rd Avenue South with the exception of traffic traveling East on 3rd Avenue South, which will be directed South on US 17 Business.

E. Hwy 15 & 3rd Avenue South

All traffic will be directed West on 3rd Avenue South with the exception of traffic traveling East on 3rd Avenue South, which will be directed South on Hwy 15.

F. US 501 & 3rd Avenue South

All traffic will be directed West on US 501 with the exception of traffic traveling East on US 501, which will be directed East onto 3rd Avenue South.

G. US 501 & Robert Grissom Pkwy

All traffic will be directed West on US 501 with the exception of traffic traveling East on US 501, South onto Robert Grissom Parkway.

H. US 501 & Seaboard Street

All traffic traveling West on US 501 will continue west. All traffic traveling East on US 501 will be directed south on to Seaboard Street. All traffic on Seaboard will be directed West on to US 501.

I. US 17 Business & US 501 (Main Street)

Southbound traffic on Kings Hwy will be directed west on to Hwy 501. Northbound traffic at 8th Ave North will be directed west to Hwy 501. Eastbound traffic on Main Street will be directed south onto Kings Hwy. No traffic will be allowed to travel north on Main St or Kings Hwy at 8th Ave North.

J. US 501 & Oak Street

All traffic will be directed West onto US 501 with the exception of eastbound traffic on US 501, which will be directed south onto Oak St.

K. US 501 & Broadway

L. All traffic will be directed West on US 501 with the exception of eastbound traffic on US 501, which will be directed South onto Hwy 15.

M. US 17 Business & Mr. Joe White Avenue

All traffic will be directed West onto Mr. Joe White Avenue. Eastbound traffic approaching intersection will be directed South onto Kings Hwy.

N. US 17 Bypass & Mr. Joe White Avenue

All traffic traveling West on Mr. Joe White Avenue will be directed North onto US 17 Bypass. All traffic traveling North and South on US 17 Bypass will continue in those directions. No traffic will be allowed to turn East onto Mr. Joe White Avenue from US 17 Bypass.

O. US 17 Business & 21st Avenue North

All traffic traveling West on 21st Avenue North and South on US 17 Business will be directed West onto 21st Avenue North. All traffic traveling East on 21st Avenue North will be directed to turn South onto 17 Business.

P. 21st Avenue North & Oak Street

All traffic traveling West on 21st Avenue North will continue west. All traffic traveling north or South on Oak Street will be directed West onto 21st Avenue North. All traffic traveling east approaching intersection will be directed south onto Oak St.

Q. 21st Avenue North & US 17 Bypass

All traffic traveling West on 21st Avenue North will be directed to turn North onto US 17 Bypass. All traffic traveling North and South on US 17 Bypass will continue in those directions. Eastbound traffic approaching intersection will be directed south on US 17 Bypass. No traffic will be allowed to turn East onto 21st Avenue North from US 17 Bypass.

R. 29th Avenue North & US 17 Bypass

All traffic traveling West on 29th Avenue North will be directed to turn North onto US 17 Bypass. All traffic traveling North and South on US 17 Bypass will continue in those directions. Eastbound traffic approaching intersection will be directed south onto US 17 Bypass. No

traffic will be allowed to turn East onto 29th Avenue North from US 17 Bypass.

S. US 17 Business & 38th Avenue North

All traffic traveling West from Ocean Blvd will be directed north onto US 17 Business. All traffic traveling south on US 17 Business will be directed west onto 38th Ave North. All traffic traveling South on US 17 Business will be directed West onto 38th Avenue North. All traffic traveling North on US 17 Business will be directed west onto 38th Ave North. All traffic traveling East on 38th Avenue will be directed to turn South onto US 17 Business.

T. 38th Avenue North & Oak Street

All traffic traveling North, South and West will be directed West on 38th Avenue North to Robert Grissom Parkway or US 17 Bypass. All eastbound traffic will be directed South onto Oak Street.

U. 38th Avenue North & US 17 Bypass

All westbound traffic on 38th Avenue North will be directed North onto US 17 Bypass. All traffic traveling North and South on US 17 Bypass will continue in those directions. All traffic from Plantation Point will be directed North onto US 17 Bypass. No traffic will be allowed to go East onto 38th Avenue North from the Bypass.

V. 48th Avenue North & Robert Grissom Parkway

Westbound traffic on 48th Avenue North may turn North onto Robert Grissom Parkway or continue West to US 17 Bypass. Northbound traffic on Robert Grissom Parkway may continue north to US 17 Bypass or SC 31. They may also be diverted west to US 17 Bypass if necessary. Eastbound traffic may be diverted North onto Grissom Parkway or SC 31. Keep this intersection clear and divert traffic as necessary.
*Note: Robert Grissom Parkway southbound lanes will be barricaded off from 48th Avenue North to Mr. Joe White Avenue. No traffic will be allowed to travel South on Robert Grissom Parkway between these two points.

W. 48th Avenue North & US 17 Bypass

All traffic traveling West on 48th Avenue North will be directed North onto US 17 Bypass. All traffic traveling North and South on US 17 Bypass will continue in those directions. All traffic exiting Myrtlewood

Villas will be directed North onto US 17 Bypass. No traffic will be allowed to travel East onto 48th Avenue North from US 17 Bypass.

X. 62nd Avenue North & US 17 Bypass

All traffic traveling West on 62nd Avenue North will be diverted North onto US 17 Bypass. All traffic traveling North and South on US 17 Bypass will continue in those directions. No traffic will be allowed to turn East onto 62nd Avenue North from US 17 Bypass. Traffic traveling east approaching intersection will be directed north onto US 17 Bypass.

Y. 79th Avenue North & US 17 Bypass

All traffic traveling West on 79th Avenue North will be diverted North onto US 17 Bypass. All traffic traveling North and South on US 17 Bypass will continue in those directions. No traffic will be allowed to turn East onto 79th Avenue North from US 17 Bypass.

Z. US 17 Business & US 17 Bypass (north city limits)

Allow all traffic traveling north to continue in that direction to SC 22. All southbound traffic will be diverted to US 17 Bypass. No traffic will be allowed South onto US 17 Business.

*Note: Robert Grissom Parkway will be barricaded off from 48th Avenue North to Mr. Joe White Avenue in the southbound lanes. We will not have any officers at any of the intersections on Robert Grissom Pkwy other than Mr. Joe White Avenue and 48th Avenue North. The Evacuation Supervisor needs to monitor these intersections. We are hoping that we can keep traffic down to manageable levels at our posted intersections and utilize Robert Grissom Parkway to move traffic north to SC 31 and US 17 Bypass.